

**Students' General Association
Board Meeting
Tuesday, November 22nd, 2016
6:00 PM**

Chairman of the Board: Roberto Bagnato

Roberto: **Call the meeting in order**

Moved: Abraham

Seconded: Astrid

Roberto: **Approval of agenda**

Moved: Abraham

Seconded: Daniel

Carried

Roberto: **Approval of minutes**

- Tabled until January

Information Items

1. Executive Reports

1.1 President Report

We came home from Quebec on Sunday, November 20th. This past weekend, we attended the CFS Annual General Meeting. The CFS is an organization that we are a part of. They are an organization that advocates for students. They have campaigns on student culture as well as campaigns that are not relevant to student cultures. This organization is not necessarily something we stand behind. We as an organization have different motives. This past weekend, we learned that the CFS has a secret bank account that holds about \$650,000. This money is used to sue other student unions. Last year they sued Cape Breton for \$330,000. As an organization, they reported a \$1,100,000 million dollar deficit. The CFS elected the same treasurer which to them, they think is a good idea. The CFS also has an interesting perspective on racism. Next week, we are heading to Toronto to Queen's Park with OUSA. We are lobbying three different packages and we have 68 meetings scheduled. This will be a two and a half day trip and there will be 17 of us.

1.2 VP Student Life Report

1) 12 Days of Giveaways

Jenna Thornber (Director of Outreach) has successfully planned another 12 Days of Giveaways. She can be out on student street to fill out ballots. Prizes and more information can be found on the advertisement attached. After a discussion in the office, it was a good idea to increase the prize amounts from last year.

2) Frost Week (January 8-15)

Major ideas include:

- Magician – good for college audience
- SGA Hockey Tournament – including a team with SGA Executives
- Pub Night – w/ Raving Taco
- Hot Chocolate House Open Mic
- Other events to come

3) Mental Wellness Committee (Working Group)

Currently have 14 people on the committee. We will be meeting next week to talk about Mental Wellness Week and Petition and on campus concerns.

4) Mental Wellness Week (January 23-27)

Mental Wellness Week will be a week of advocacy and activities to tackle those “winter blues”. There will be seminars, speakers, and activities. I will also be working towards developing a mental wellness space. Any other ideas?

One major development is the creation of a petition for more mental health services and funding on campus. This was brought to me by various student groups primarily the School of Education and the School of Social Work.

5) Pride

After discussing Pride with Rachael, directors Victoria and Neill have resigned from their positions leaving the Pride office without leadership. Jessica (former Director and current AEF VP) is stepping in as interim Director until new Directors can be chosen. I have offered my support in any way until this point. Part of this support will be taking a more substantial role in the planning of Pride Week.

Pride Week (March 20-24)

Previous meetings with the Pride office and Alex Freedman, he and I agree that without the Student Centre, Pride Week needs to be heightened and extended throughout the whole school. I am currently working with Freedman in bringing major speakers to come to campus to make this affair city wide – for example MP Randy Boissonault, comedian Lara Rae, and Rick Mercer.

Pride Flag

At the time of the Orlando shooting, myself as well as many others in the University advocated for an official Pride Flag to be raised on campus – hopefully permanent. Alex Freedman has tasked me with the opportunity to come up with solutions, in partnership with Rachael (Pride Office) and Nicholas Schwabe (strong vocal supporter of the idea), to having an official pride flag on campus. My current ideas include a physical flag pole or an inlaid tile pride flag in the bowling alley.

6) Pub Downunder

Working closely with Karly (Assistant Manager) in developing programming for the next term. Looking into bringing more Trivia Nights, Open Mics, and Pub Unplugged sessions to the space. Would like to discuss upgrades to the DJ and lighting systems to better accommodate events in this space.

Roberto: Is the Pride Flag going to be permanent that can be seen by everybody?

Daniel: Yes, all started since Orlando and there's been a lot of mentions how we do not have something?

1.3 Vice President Policy and Advocacy

Appeals have been picking up lately in regards to courses. I find that students find this alternative a lot more easier than going through Registrar. Students may not know about the appealing system that we offer though. In regards Black History month, I did not see anything from Laurentian and I would like to partner up with Laurentian University African Caribbean Student Association (LUACSA) to see how the SGA can get involved with planning Black History Month.

1.4 Chief Operating Officer

On December 16th, 2016, Victoria will be leaving us. Luckily because she has given us enough time to prepare for it, she was a part of the hiring process. Our new Director of Communication will start on December 5th. As of right now, I am helping out Jenna with 12 Days of Giveaways. I also would like to have the staff do a semester meeting before everybody leaves.

Kraymr: I am very happy with the turnout so far for 12 Days.

Roberto: When does the office close for the winter?

Kraymr: Same time as the University. We will make adjustments based off exams.

2. Finance

Kraymr: Emailed from our accountants last night. As donate to other organizations, a lot of them have a organization. We want to be identified as a charitable organization. With that being said, we are looking into this option. We are very pleased with KPMG as they are going above and beyond. We are also looking to review a different insurance provider. We have one out of St. Catherine's but we want to compare prices and ensure we get the best value. We looked at options in Sudbury but they had an issue because we are a student union and we have a pub. We have been talking to our accountants to split the SGA and the Pub. By doing this, it will make things easier to get insurance and save some money.

3. Auto Assignment

Kraymr: This afternoon at the Board of Governors, they passed a resolution. There are three options given based on how students will be assigned to student associations when they get here. This was presented to the AEF and us but LAMPS and GSA are aware. I do not which option was passed but it was passed regardless.

4. Student Centre

Kraymr: Two weeks ago, requests went out in regards to what we want. There are 42 architects that responded. We are currently talking to Capital Projects about this now. I will have to read the RFP and in January, we will create a plan.

5. Memo of Agreement of New Student Centre

Kraymr: Meeting with VP Administration. Accountant and Admin looked it over and pointed out minor flags and just want clarification on tax issues so nobody gets screwed. It will be student owned building on University property. We will show you the changes when it is finalized. This agreement is beneficial to us. The University will pay for the hydro, heat, and utilities on building. This will save us \$100,000 a year. UBC gave their student union \$20 million to build their building and it was \$107 million to build.

Alyssa: Are we remaining in the games room for the year?

Kraymr: Based off the atrium and the weather. We are hoping to get back from Christmas and move to Liaison. After that, we will be there until August 2019 when the student centre opens. It is more looking like February though. This would be the last step before the final move. Hoping to talk to capital projects by next week.

Astrid: Once we move to the Liaison, are we moving the clubs room as well? There's a lot of signage that says in portable?

Kraymr: We have allocated space for us and our services so we will ask space allocation on where the clubs room will go. Whether they stay in that room and the games room will be back to the games room.

Andrew: Do you know if construction is on time?

Kraymr: Issues have come up on the construction. Certain portion has to be completed before you can use it. This is an accessibility issue. I am waiting on an update but they are heavily pushing the concrete before the weather hits hard.

Action Items

1. Budget

Pub

Kraymr: Spent some free time to finalize it. Pub is one area we are trying to focus on it. Amanda has been working day to day on it. We are trying to get pub to break-even but it is not looking good right now. I will talk to Kundan on an update from last year and this year. I am hoping to hit at least a 5000 deficit. Pub doesn't have to make money but it would be nice to. We got good discounts on the supply. We have been given the opportunity to sell beer at Varsity basketball games and we get 100% profit. Varsity would just want someone to facilitate. Ultimately, Varsity just want more engagement. The Pub staff would work that and the revenue will go to the pub accounts. We would not require a separate license.

Astrid: In our last meeting, we talked about working committee to look at pub to improve service. No decision was made at that time. We can add this to other business.

Kraymr: Great idea, no issue on that. \$5,000 dollar deficit and that's us putting in \$15,000 in Capital Project. This will be amortized and we believe it was a good decision. This entices people to go down there now. Finance side, 13 receivers and we pay less than one receiver on Bell. We get a discount through the University agreement with Eastlink. We will be moving towards running wires so each TV works on one server. We will look at how much it costs to see what option is best.

V Desk

Kraymr: In Liaison, it will be exciting in the new office. We are scheduled to break even. The sole purpose is that. Amanda is looking at ways to make it a little better. There is an option to make it a retail centre. With the space, it's possible.

Astrid: Renting games in the future?

Andrew: Potentially make it a library or information thing?

Kraymr: In the atrium, there will be an information centre. You can get information from there. You can direct people there. LUCERT will have space in the student centre but will have space in the atrium beside the information centre.

Daniel: V desk will have to evolve if there's an information booth already in order to still get people to go there.

Kraymr: It will be an interesting dynamic with the pub and everything

Astrid: What will we sell?

Kraymr: Gift cards. Current RFP with University on the bookstore. University looking at options. In the clause, it has to follow our marketing. New bookstore will include more school

spirit (no more pink or green). RFP has first right to refuse. If they refuse, then the university will open a separate store. Back on to Laurentian emergency, I had a conference call with Jordan, Nicole, and Dave and came to an agreement that LUCERT will be on the call when something happens. They have an LU Security phone. They need to be in contact for everything. Anything on campus in regards to staff and students.

Astrid: During the day, do we have someone at the School of Architect. Are we planning in the future to have someone there?

Kraymr: Different situation but logistics wise, it will be a nightmare. I will talk to Jordan. We have a great location. More resources downtown so we don't believe we will have one downtown.

Fees

Kraymr: We have 5160 students but we do gain students in second semester. All calculations based on this number. Governance: \$850,000. Notified by our accountant that we have not paid CFS in three years. We currently owe them a quarter of a million.

Astrid: Do we plan on paying them?

Kraymr: I will talk to the accountant. We want to leave but saw the last invoice and it said we only owe the one year. There is the potential we can gain \$160,000. We will not pay until they come.

Graham: How do you know we have not paid?

Kraymr: Do we pay them and they might realize or no? We have the money. The cheque has been written but never been cashed. We have sent it but they have not realized.

Astrid: Do others not pay?

Kraymr: A lot have not paid.

Astrid: In regards to pride and stuff, because they are funded by both, are they SGA? They are a third party and have their own governance. Are we filing for them? Just in case Governance and over sight of women centre and pride. Whose insurance are they under?

Kraymr: ISC choice on funding. This comes out of general operation funding. 143 students looking to have some events. They asked for \$20,000. They are a club so they have a right to ask.

Astrid: Can they come next meeting so we can learn more?

Kraymr: I can look into it. I am the SGA Commissioner on that board. They meet weekly and there is high commitment. They sent us their constitution which has 61 pages. They are governing 20 grand... they should go to the university for extra funding.

Daniel: They do go to ISA more than us. Through referendum question, there like pride. There not a club but they are an umbrella group under us.

Astrid: Do we have a centre policy?

Daniel: Explains how pride and women centre how they are a centre. ISC deals with us. They are not a centre because LU is officially involved in their organization.

Transfer

Kraymr: This is where it shows what's going out. Also include Walk Out, Women Centre, Pride, and ISC.

Issues

Kraymr: With Policy and Advocacy budget line. Expenses through campaigns. For the food bank, we allocate \$1500. For Giving Tuesday, we automatically get more.

Miscellaneous

Andrew: Lawyer fees under?

Kraymr: business fees: Organization we are part of... Amacus, COCA. It is under professional with accountant.

Rachael: What does sustainable account for?

Kraymr: Water bottles and printer. We are working with sustainability to put new water foundations within the university. If we buy, we will make sure everybody knows. By 2020, we are hoping the campus will be water bottle free.

Astrid: For fountains, are they the new ones?

Kraymr: Yes, like the ones at the Gym

Full Income Statement

Kraymr: For the revenue, in regards to the health plan, we increased to break even. Last year we a deficit. The newspaper and WUSC are a third party. They are looking to increase their fees. In order to do this, they will have to go through referendum because they are not fully

under us. We keep handbooks on here to show how much we save. For club funding, there is 15,000 which is an addition. For sponsorship, we want to heavily focus on this. Student initiatives like Relay for Life we want to ensure we give back. We have received our normal ones so far.

Astrid: Are we sponsoring Model of Parliament?

Kraymr: Yes, we are in talks with the university.

Kraymr: For the election, it will be 2,000 dollars. The check I'm here is not a thing because it sucked. We completed stop the process and the university will look at a new option. There is 8,958.40 budgeted for the reserve. The new budget is in the drive. Does anybody want to change?

Daniel: Is Pride on there?

Astrid: Will more go to governance?

Kraymr: Our choice on in house governance increase.

Daniel: They were getting original through referendum. We thought they could get more. Even with my contribution, they thought they could use more. They said they don't need it because they don't know where they could use it. Proposing we use extra sum that we were going to give to Pride and put it toward a Pride flag initiative. We are trying to get the university to help or do a Pride tile thing. We will still use it for a Pride initiative but they won't have to worry about it.

Andrew: Odd they wouldn't want it.

Daniel: Looking at Pride Week, it looks like the same from last year. Thinking outside of the box to get everybody in the university involved. We have to work on how to branch out in a different way that we already haven't done.

Astrid: It's a lot of students who do not have a lot of time.

Kraymr: Call to question?

Roberto: Is there a motion on the table? Everybody in favour?

Motion Sustained

2. Financial Statements

Kraymr: We did not pass the statements last meeting. We have received our audits from the firm. Even with our loss in our health plan, we did lose \$6000 last year. Call to action to keep KPMG.

Roberto: All in favour to keep KPMG? Everybody in favour?

Motion Sustained

3. Clubs

Amanda: Lists of clubs:

1) Laurentian Sunshine Foundation club

Amanda: This club is to raise awareness and funds with kids who have life threatening disability.

Astrid: Are they a new club?

Amanda: Yes.

Astrid: No issues.

Roberto: Is there any similar clubs?

Kraymr: We need more clarification.

Daniel: This is different from Best Buddies.

2) Laurentian University Students Against Impaired Driving

Amanda: No issues.

3) Society for Ecological Restoration Laurentian Chapter

Amanda: No issues.

Abraham: Is there a Laurentian chapter?

Astrid: I want to know more about the organization.

Amanda: States what this organization will do.

Astrid: I want to know more about the issues.

Daniel: I want to know where there funding is going?

4) Social Awareness Club

Amanda: No issues.

5) Laurentian University Project Engineer Society

Astrid: There's many already.

Daniel: Listing the different engineering groups.

Amanda: The difference is the focuses on projects.

Astrid: Can we know what the projects are for insurance purposes?

Kraymr: Tabled until tomorrow.

6) Women in Engineering

Abraham: Engineering is different compared to the science. There are conferences specific to it. The demographic is less diverse compared to general science.

Astrid: I am worried that with 2 clubs, they will scare members off.

Amanda: No additional issues? Good.

7) Laurentian University Sociology Club

Amanda: No issues

Andrew: Is it a year from today?

Kraymr: 365 days

Roberto: **Motion to approve all clubs as outlined.**

All in favour? Motion carried.

Kraymr: We will get more information and send it to everybody

4. Elections

Kraymr: With December coming up, we need to figure it out. The SGA will meet on January 17. Elections will be held on 15 and 16 of February. We might have to meet a little more around

that time. Election campaign are currently set at February 1-14. I recommend 10 days this year.

Astrid: I recommend a week. Incentives students to put more money in. If it's a week, the people invested will only care.

Kraymr: 14 to 10 would be a good step. I would like to move the campaign from Sunday, February 5 to Tuesday, February 14. Election will be 15 and 16 which leads to reading week. This gives us time in December to have a meeting. Meeting will be held on second week of January. This gives us 9 days to find a CRO.

Astrid: During that time, advertise elections so the meeting after, everybody will know.

Roberto: **Motion to move.**

Moved: Kraymr

Seconded: Daniel

Sustained

5. Committee of Francophone Affairs

Kraymr: The proposal was sent by Astrid. It's on the Google Drive.

Astrid: It looks over everything the SGA does. This makes sure the SGA does have fully bilingual services. It is not very consistent throughout the years. It will be a overview committee so it stays consistent. This will also be able to make sure the SGA knows when a situation a francophone student knows when a situation occurs. They have the power to set powers to the board. This committee will work with AEF so we can work together.

Point of Information – Kraymr: What's the difference between the university dealing with Francophone affairs and this?

Astrid: This will help students in our organization based off student life and stuff.

Kraymr: Amanda and I had a meeting with AVP with francophone issue and it was a good meeting. This might be stepping on some feet.

Astrid: This will also make sure our services are bilingual. I want to build that relationship with the AEF.

Daniel: I agree with her. How many times do we bring up francophone issues? Usually only when a student pushes it. I believe this committee will keep things align. On Kraymr's point, if the VP does not speak French, there would be an issue. If we had a VP who speaks French, it would be okay. If we had a standing committee for this, they can go there and they can bring it to the board.

Andrew: Does this committee report to the board?

Astrid: The committee reports to the board and bring forward motions. Be critical of board as well. If they pass a motion they don't like, they can bring forward a suggestion at the next meeting to think about it.

Andrew: Voting power?

Kraymr: No. If there's an issue, President and VP would bring it.

Astrid: Main requirements, they need to study in French. No conflict of interest between sitting on both committees.

Abraham: Suggest more input on more Francophone students.

Graeme: How would those four get chosen?

Astrid: Apply and chosen by the board. Two options: The board at beginning or committee at the end of year – conflict of interest though.

Daniel: Should be the board.

Laura: Have the three other groups been consulted? AEF? AFO?

Astrid: No official discussion.

Kraymr: We will have to talk to Dr. Tremblay. Have to ensure she is aware of this. We cannot just assume this.

Astrid: They should be invited to be on this committee.

Laura: They need to be consulted before putting them on.

Astrid: Amend to take them off. The AEF suggested to put them on. Amend to take them off now but we will invite them.

Roberto: So this is a proposal?

Astrid: Remove now and invite if it passes.

Roberto: We can vote to support it without putting it on. Worry about the election process. This needs to be outlined.

Kraymr: I see this beneficial because we do not represent issues. Motion to table this.

Astrid: Motion for what?

Kraymr: Abraham will sit on the committee.

Roberto: **Motion to table this.**

Moved: Kraymr

Seconded: Daniel

Sustained

6. Other Business

Astrid: The Working Committee for pub wasn't established in our last meeting.

Kraymr: Who would like to sit on this committee? Amanda sits on it, Astrid, Daniel, Andrew, and Roberto would like to sit on the committee.

Kraymr: For the VP Student Life position, we are proposing for governance restructure. Will make formal presentation for January meeting to see which position we will have. Discussed with staff and exec and we believe we would like to have this position full time. It is hard for a student position. We will talk to accountant and committee.

Astrid: We will have to notify the candidates.

Kraymr: That's not the issue because 1 person can run. We are looking to have an Events Officer. The VPPA position goes to just VP.

Astrid: I like the structure of the 3 because of the voting process.

Kraymr: This is what the consulting firm will look at. Western currently uses this structure.

Laura: When do we expect this to be proposed?

Kraymr: It needs to be done before next meeting. Information will be provided before the election. Other business?

Astrid: There a lot of students complaining about Saturday midterms. A lot of students are complaining about it because they work. Talk to senates to change it.

Kraymr: I have talked to execs about it and it would be hard to make it happen. It is based off it will take away from class time.

Astrid: Based off policy, they will lose class time anyway.

Kraymr: I will check the policy. Due to accreditation time, some courses require certain hours. Some require instructional time. I will try to get more information.

Roberto: Is it just Saturday in general or lack of time to notify?

Astrid: Saturday in general

Kraymr: The university is noted. Some university's posts exam in syllabus and we will not do that based off people won't take the class. We want it to move earlier and earlier for when midterms are release.

Roberto: We will approve September minutes now.

Astrid: Are they in French yet? There is an error with Abe's position in French.

Kraymr: They are not in French yet.

Roberto: **Motion to approve September minutes.**

Moved: Laura

Seconded: Abraham

Move pending translation

7. In Camera
8. Adjournment

Roberto: **Motion to Adjourn at 2:21 PM**

Moved: Abraham

Seconded: Connor

Sustained and Carried