**Club Name:**

**Date:**

You are allowed to submit up to 5 reimbursements (5 individual people from the club that need to be reimbursed) at once. Please attach all receipts. Reimbursements are given out in a cheque or can be set up via direct deposit if void cheque/screenshot of bank information is provided. Reimbursee’s will be emailed individually when cheque is ready or the direct deposit has been made.

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| --- | --- | --- | --- | --- |
| Name of reimbursee  *What club member needs to get paid.* | Signing officer 1 (name and signature) | Signing Officer 2: (name and signature)  | Amount: | Date of purchase: |
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